

THE MAHARASHTRA STATE CO-OP. BANK LTD., MUMBAI

(Incorporating the Vidarbha Co-op. Bank Ltd.,)

Scheduled Bank

Sir Vitthal Das Thackersey Smruti Bhavan,
9, Maharashtra Chamber of Commerce Lane,
Fort, Mumbai - 400 001.

TENDER NOTICE

The Maharashtra State Coop Bank Ltd., invites sealed tenders/quotations from the reputed and experienced firms for the disposal of the scrap/unusable office goods/items like furniture, iron, scrap wooden items etc at The Maharashtra State Coop Bank Ltd., Administrative Office, Plot No. 88, Sector -17, Vashi, Navi Mumbai

PROCEDURE FOR SUBMISSION OF TENDER/BID

- 1) The tender/bids are invited under single bid system i.e Financial bid.
- 2) The tender should be type-written or printed with indelible ink and submitted in sealed cover.
- 3) The bidders shall submit in one sealed envelope super scribing "The Tender for removing scrap/unusable office goods/items like furniture, iron, scrap wooden items etc at The Maharashtra State Coop Bank Ltd., Administrative Office, plot no. 88, sector -17, Vashi , Navi Mumbai."

Interested bidders are requested to submit their on or before date 18/01/2022 during office hours 11.00 a.m. to 05.00 p.m. except bank holidays at **The Joint Manager,**

**The Maharashtra State Coop Bank Ltd.,
3rd Floor, General Administration,
Sir vitthal Das Thackersy Smruti Bhavan,
M.C.C.Lane, Fort ,Mumbai-400001.**

OR

**The Officer, Estate & Maint. Deptt.,
The Maharashtra State Coop Bank Ltd.,
Administrative Office, plot no. 88, sector -17,
Vashi, Navi Mumbai**

- 4) The Tender will be opened on 21/01/2022 at 3:00 pm at The Maharashtra State Coop Bank Ltd., 3rd Floor, General Administration, Sir Vitthal Das Thackersey Smruti Bhavan, M.C.C.Lane, Fort ,Mumbai-400001.
- 5) The tender/bid document can be submitted by Post/ Speed Post/ Courier or by Hand Delivery. The Bank is not responsible for any delay, loss or non-receipt of the bid sent by post/courier. A bid sent by any other mode except as mentioned above will not be accepted.

- 6) Reserve price of the material collectively is Rs.7,62,562/-(Rupees Seven lakhs sixty two thousand five hundred and sixty two only).The Bidder should submit the final bid collectively in a lot as final price.
- 7) the bidder shall ensure that each page of the tender and all other enclosures appended to it are signed and stamp by the authorized signatory ,as a token of having read and understood the terms and conditions contained therein before filing the tender document for bid process.
- 8) Conditional or incomplete tender will be rejected out rightly.
- 9) List of items is enclosed herewith with the tender document .The bidders are requested to assess the material by visiting the site before participating in the tender process .The bidders should submit his final price as per his actual assessment of the material. No further claims will be entertained.

TERMS AND CONDITIONS AND GENERAL INFORMATION

- 1) The items can be inspected at our Administrative on working hours between 11.00 a.m. to 5.00 p.m. The contact point for visit or any inquiry would be Mahesh Patil ,Mobile no 8104379869.
- 2) All applicable taxes and duties shall be extra which will be paid by the tenderer/bidder at the time of taking out the materials.
- 3) The sale shall be on "**As is where is basis**".
- 4) It is the responsibility of the tenderer to assess the items properly before quoting the rate. No further claims will be entertained after opening of bids.
- 5) The price bid cover duly sealed should be super-scribed as scribing "The Tender for removing scrap/unserviceable office goods/items like furniture, iron, scrap wooden items etc at The Maharashtra State Coop Bank Ltd.,Administrative Office,plot no 88,sector -17, Vashi,Navi Mumbai."
- 6) Bids received within the due date only be entertained.
- 7) The amount of the bid shall be valid for the period of 30 days for acceptance from the date of opening of bid
- 8) Bidders cannot withdraw the their offer once it is submitted to the MSC Bank. Withdrawal will result in forfeiture of EMD.
- 9) No enquiry of bidder shall be entertained once the material is lifted by them.
- 10) All labour, tools and equipment for loading the items from the Administrative Office, Vashi will be at the cost of buyer. However, electric power and water shall be provided free of cost at one nearest possible point, if required subject to availability.
- 11) The personal deployed for disposal action shall strictly obey the safety rules in force working in this office. Any accident or mishap while carrying the said work will be the responsibility of successful bidder.
- 12) The job should be carried out without damaging property of the bank, successful bidder will be considered liable for any damage to the banks property.
- 13) Taxes, as applicable at the time of taking delivery of the items shall be at the cost of the buyer.

- 14) The bid shall be submitted as per proforma given in Annexure attached to this document. Only those bidders who bid all the items mentioned above will be considered. Further, Highest Bidder will be arrived at only on the basis of quoted price of all the items collectively.
- 15) The bidder will have to submit the EMD of Rs 50000/- (Rupees Fifty thousand only) in the form of Demand Draft i.e DD in favor of The Maharashtra State Coop Bank Ltd., payable at Mumbai, which will be interest free and will be adjusted with final payment. Demand draft should be submitted with this bid only. The bid will be rejected outrightly in the event of failure to submit the EMD.
- 16) The bidder will also have to submit tender fee of Rs 1000/- (Rupees One Thousand only) plus GST in the form of Demand Draft i.e DD in favor of The Maharashtra State Coop Bank Ltd., payable at Mumbai, which will be non-refundable. Demand draft should be submitted with this bid only. The bid will be rejected outrightly in the event of failure to submit the Tender fee.
- 17) In case, the bidders fails to pay the full amount within 3 days on receipt of the sale order, his EMD is liable to be forfeited and his bid will be cancelled and the tender will be considered for awarded to the 2nd highest bidder.
- 18) Buyer should pay in advance the full amount after adjustment of EMD before lifting the material, in the form of Demand Draft.
- 19) The bidder will not be permitted to sort out the materials. The entire lot should be cleared as directed by the officer in charge.
- 20) No other material should be removed from the site.
- 21) The bidders are required to indicate their PAN number in their offer, since it has been made mandatory by Income-Tax Department.
- 22) The Maharashtra State Cooperative Bank Ltd. reserves right to accept/reject the offer or cancel the whole tender proceeding without assigning any reason. The decision of the bank will be final and binding on the bidders. Bidders are not entitled to claim any damages or compensations in case of such cancellation.
- 23) The disputes, legal matters ,court matters, if any, shall be subject to Mumbai jurisdiction only.
- 24) Bidder should not quote the final amount adjusting the EMD amount.
- 25) The bid should be submitted at:

**The Joint Manager,
The Maharashtra State Coop Bank Ltd.,
3rd Floor, General Administration,
Sir vitthaldas Thackersey Smruti Bhavan,
M.C.C.Lane, Fort ,Mumbai-400001.**

FORMAT OF TECHNICAL BID

Sr no	Particulars	Details
1	Name of Bidder	
2	Full address of bidder	
3	Name of authorised contact person	
4	Telephone, Mobile no and Email ID	
5	PAN No and attach signed and stamped copy as proof of same	
6	The Bidder Company/Firm/Agency should have been registered under the law as applicable to remove the scrap. Attach signed and stamped copy as proof of the same.	
7	Date of establishment of the company or year of registration of the company	
8	Whether the company Black listed by any Govt. and PSUs	
9	GST number with stamped copy as proof of the same.	
10	The Bidder Company/Firm/Agency registration details(Shop and Establishment license copy	
11	Identity proof of Owner	
12	Address proof of owner	
13	Document stating bank details.	

Signature & Stamp of Company

Commercial Bid:

Final price of all material collectively in one lot Rs.-----

In words -----

Signature & Stamp of Company

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