

We invite sealed RFP for Municipal tax consultant.(specially for assessment)

Interested firm / Individual should submit the offer in two bill system (Technical & Commercial) with his terms & condition on or before 09.11.2018 during office hours i.e. 10.00 a.m. to 5.00 p.m. (except bank holidays) Tenders should submit the proposal covering aspects of the firm / company / undertaking like name and location, year of establishment, experience, registration number if any.

The offer should be submitted at the Joint Manager General Administration 3<sup>rd</sup> floor, Sir Vithaldas Thackersey Memorial Building, 9 Maharashtra Chambers of Commerce Lane, Fort, Mumbai. Tel.No.022-22800592

### **General Terms & Conditions**

- 1) All costs and expenses incurred by respondent in any way associated with the development, preparation and submission of responses.
- 2) No legal relationship will exist between respondent and Bank until execution of contractual agreement.
- 3) Each tenderer acknowledges accept that Bank may in its absolute discretion apply selection criteria specified in the document for evaluation of consultant.
- 4) The successful consultant shall be liable to maintain secrecy confidentiality of all the information / data ) information etc. of bank
- 5) Acceptance of the terms should be from both the sides.
- 6) No cost has been prescribed for the Bidder document
- 7) Any form of canvassing / lobbying influence / query regarding short listing stats etc. will be a disqualification.
- 8) The selection will be for initially one year depending upon the satisfactory performance.
- 9) Bank reserve all right to accept or reject any or all offer without giving any reason.
- 10) Bidders are responsible for establishing the status of the services for the purpose of matters regarding municipal taxes.
- 11) The fee / commission will be allotted depending upon the output of the particular job.
- 12) Bank may at its sole discretion and at any time terminate the contract.
- 13) The Bidder should submit the PAN , Registration No. , Gumasta License, Address
- 14) Tenders should furnish the details of reputed clients.

### **PROPOSAL :**

Please give the details of fee/commission in the % (Percentage) depending upon the output of Job.

