

**THE MAHARASHTRA STATE CO-OP. BANK LTD (Incorporating The Vidarbha
Co-op. Bank Ltd.)**

Scheduled Bank

Regional Office. Nanded

**Plot No. 180, Vasant Nagar, Purna Road, Sharda Nagar, Opp. Bus Stop,
P. O. Box. No.15, Nanded – 431602**

TENDER NOTICE

We invite sealed quotation for providing security **Guards three(1 Gunman + 2 Ordinary) at our Parbhani Branch at Parbhani**, (24 x 7 days service) Interested service providers may submit their separate quotation as per the below mentioned procedure and schedule.

Tender forms are available from date 12/03/2019 to 19/03/2019 During office hours i.e. 10.15 am to 5.15 pm(Mon to Sat.) on Sunday & except Bank holiday on the the following address.

A)The Tender shall be in two bid system. The tender should be submitted to The Manager, The Maharashtra State Co-op Bank Ltd., Mumbai, Regional Office Plot No. 180, Vasant Nagar, Purna Road, Sharda Nagar, Opp Bus Stop, P. O. Box. No. 15, Nanded – 431602 during office hours i.e.10.15 am to 5.15 pm (Mon to Sat) except Bank holiday between dt.12/03/2019 to 19/03/2019

B)The Tender form shall be available for Rs.500/- + 18% GST(Non refundable) payable through by Cash/ Demand Draft of our bank and any Nationalized Bank favouring " The Maharashtra State Co-op Bank Ltd., " Payable at Nanded OR by NEFT/ RTGS A/c **No.004400000010666 IFSC Code No.MSCI0082044.**

C)The Tender Should have two sealed envelopes marked on top part A. Technical Bid part. B Commercial Bid. Both the envelopes should bear. The Name Address and contact No. of the Service provider submitting Tender .Both the sealed envelopes shall be placed inside a Larger envelope super scribed " TENDER FOR SECURITY GUARDS SERVICES " with Address contact details of the party thereon separately .

D) The Tender (Technical Bid) Shall be opened on date 20/03/2019 at 1.00 to 2.00 p.m.. on the following address in presence of authorized representatives of Tenderer At the time of opening of bids representative of tenderer or should bring an authority letter in this regard along with his identification.

E) The Commercial Bid of only those service providers shall be considered for further evaluation who would qualify the tender & conditions of technical Bid All relevant technical details to be duly filled and supporting documents wherever required should be attached .The technical details shall be typed and presented in proper folder with index.

F) Please feel free to get clarification of any doubts if you have from the following authority.

for details please contact on following address :-

The Manager,

The Maharashtra State Co-op Bank Ltd.,
Regional Office, Nanded

Plot No. 180, Vasant Nagar, Purna Road, Sharda Nagar,
Opp. Bus Stop, P. O. Box. No. 15, Nanded – 431602

TERMS & CONDITION

1. The service provider/ s should be a proprietorship firm/ Partnership firm/ Pvt. Ltd., Company / Public Ltd., Company and should have proper office Address with gumastha Licence
2. The Service provider/s Should have at lest Three Years experience.
3. The Service provider/s Should submit Balance Sheet for last three financial years. (Enclose C.A. Certified copy) & Should in profit.
4. The Service provider should submit an undertaking declaring that there is no legal dispute/ any legal matter relating to the service, pending with any Honorable Court of Law.
5. The Security Guard Shall be in uniform , Supplied by the service provider and shall be in possession of the identity Card by the service providers./s on all working days.
6. The Service provider having permission from Police commissioner to engage in the business of private security Agencies as well as company /Agencies/Banks.
7. In case of any deficiency in service , the Bank will be entitled to levy damages as deemed fit or get the work done from any other person and recover the cost with penalty .The Bank's decision in the matter will be final & will be binding upon the service provider .
8. The Service provider/s Shall be required to maintain a register of attendance of personnel deployed at various sites. The Service provider should also have adequate service personnel and Back-up plan to cater to leave absence of service personnel deployed.
9. The bill for the completed month should be submitted to the Bank latest by 7th day of the following month.
10. The service provider shall indicate all deductions, Statutory and otherwise.
11. The Service provider shall comply with the payment of wages and benefits as per minimum wages Act. applicable in the State of Maharashtra for this category of personnel.
12. Depending on the Bank's requirements the bank may ask the service provider to increase/ decrease number or service personnel or discontinue any existing Service or add new services for which payment of charges. If any will be decided accordingly with mutual consent & in writing at the prevailing agreed rates as per contracted Terms & conditions

- 13. Period of Contract :-** Contractor should Submit the quotation for 3 years.
- 14. Jurisdiction of Dispute Redressed:-** All disputes are subject to Parbhani jurisdiction area.
- 15.** The service provider shall be required to enter into an agreement with the Bank
- 16.** Service provider shall have record of the personnel deployed by him with their contact details such as photograph , address and contact No. This must be made available to the Bank as and when required.
- 17.** The Service provider submitting quotation has to submit EMD of Rs.15000/- payable through DD of any Nationalized Bank favoring. " The Maharashtra state Co-op Bank Ltd., payable at Nanded Demand Draft of EMD should be enclosed with the Technical Bid Supported by EMD will be liable be rejected. The demand draft of EMD deposited with tender will be treated as under.
- a)** The EMD of those service provider/s whose bid will be found successful and awarded contract will be retained by the Bank for the continuance of the Contract.
- b)** The EMD of the bidders, whose bid will be found unsuccessful will be returned without any interest within on month of the process.
- c)** EMD of contractor will be forfeited who rejects the ordered work and will be black listed for next three years.
- 18) The Bank reserves the right to reject any or all the tender/s without assigning any reason.
- 19) In case After finalization of question if bank insist reasonable amount of security op to the term of contract we have to be accept by the tender
I accept the terms & conditions mentioned above .

**Signature of Service,
Provider**

Financial proposal

(To be provided on the letterhead of the Bidder)

The Manager,

THE MAHARASHTRA STATE CO-OP Bank Ltd

(Incorporating the Vidarbha Co-op Bank Ltd.,)

REGIONAL OFFICE, Nanded.

Plot No. 180, Vasant Nagar, Purna Road, Sharda Nagar,

Opp. Bus Stop, P. O. Box. No. 15, Nanded – 431602.

Email: ro_nanded@mscbank.com. Tel - (02462) 284911 / 284745,

Sir,

Subject :- Commercial Proposal for providing Gun Man & Security Guard to Our Parbhani, Branch at Parbhani

We, the undersigned Bidder, submit the following as our Financial Proposal the price/cost Fee for the above work as mentioned in the tender shall be as under.

Sr No.	Nature of work	Price (Per Guard)	GST 18%	Total (Price + GST)
1	For Providing (24 x 7 days service) Gun Man Security Guard 0 1 Security Guard <u>02</u> Total : 03			

Price are fixed and the rate of taxes indicated above are as per prevailing Tax rates. variation of in taxes or tax liability if any will be appropriated to service provider Account We confirm that the financial proposal include all cost.

1. We confirm that the Financial Proposal along with all the terms and conditions stipulated in the tender notice. We would be solely responsible for any errors of omission in our Financial Proposal.
2. We confirm that our Financial Proposal is FINAL in all respects and contains No conditions.

Thanking You,

Yours Sincerely,

For and on behalf of (name of the Bidding Security Agency & Seal)

Signature (Authorized Representative & Signatory)

Name of the Person :

Designation:

TENDER FORM

“ TECHNICAL BID”

Sr. No.	Description of the Information	Details
1	Name of the Firm/ Company	
	Status of the firm (Whether Public Ltd., Co/Private Ltd., Co/ Partnership. firm / Proprietorship firm)	
2	Address	
3	Telephone number	
4	Fax Nos.	
5	Date of Establishment	
6	Date of Registration	
7	PAN Number., VAT Number	
8	Registration No. Of the Firm with Labour Commissioner's Office. Reg.No/Permission	
9	Provident Fund Registration No.	
10	ESIC Registration No.	
11	Permanent Account No. of Income Tax (furnish Copies of Income Tax Clearance Certificate)	

I/we hereby confirm that there is no legal dispute/ any legal matter relating to my/ our firm/company, pending with any Honorable Court of Law, I read all the terms & conditions & are accepted by me.

Not : Please ensure that all columns are filed with relevant details and no column should be left blank in the absence of any of the required information the Bid of the Service Provider is liable to be reject, all relevant supporting documents should be enclosed in respect of each description or information.

Signatures :

Name of the Signatory :-

Seal of the firm/Company :-

Date :-

Place :-