

TENDER DOCUMENT
FOR
Supply, Installation, Commissioning & Implementation of
30KVA Online UPS System

Reference Number: MSCB/ITD/UPS/38/2022-23

Cost of the Tender Document:

Rs.1,000/- (Rupees One Thousand Only) per copy.

**The Maharashtra State Co-operative Bank Ltd (MSC Bank)
(Incorporating The Vidarbha Co-op Bank Ltd.)**

Sir Vitthal Das Thackersey Memorial Building,
9, Maharashtra Chamber of Commerce Lane, Fort Mumbai 400001.

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1. Tender Highlights:

Document Reference	MSCB/ITD/UPS/38/2022-23
Price of Tender Document	Rs. 1,000 /- plus GST @18% by Only
Date of Commencement of Sale of Document	12-05-2022
Queries from vendors	17-05-2022
Pre-Bid Meeting	18-05-2022 (online)
Last date of submission	25-05-2022 up to 3.00 PM
Eligibility Bid Opening	26-05-2022
Date of Financial Bid Opening	Will be communicated to vendor by email.
Address for Communication	Manager, IT Department, The Maharashtra State Co-operative Bank Limited, Sir Vithaldas Thackersey Memorial Building, 9, Maharashtra Chamber of Commerce Lane, Fort Mumbai 400001.
Contact Telephone Numbers	022-69801075/1076
Email	mscb.it@mscbank.com

Terms and Conditions, eligibility criteria and procedure for submission of Bids are given in the tender document. The Tender document may be obtained by paying a non-refundable fee of Rs. 1,000/- (Rupees One Thousand only) plus GST @18% in NEFT Account No **0002116900000003** (IFS Code – MSC10082002, title of account – EMD for purchase of IT products) The same can also be downloaded from the official website of MSC Bank. (www.mscbank.com) and may be submitted along with non-refundable fee of Rs.1,000/- (Rupees One Thousand only) plus GST @18% in NEFT Account No **0002116900000003** (IFS Code – MSC10082002, title of account – EMD for purchase of IT products)

Date:
Place: Mumbai

Dr. Ajit Deshmukh
Managing Director

2. MSC Bank Background:

The Maharashtra State Co-operative Bank (hereafter refer as MSC Bank) is a premier co-operative institute at State level established in 1911. It is rendering its services to its increasing number of clientele in more diversified and multifarious bank services and facilities over last 10 decades and has established itself a leader of co-operative movement in the state of Maharashtra. It has been in the process of helping the economic development of rural Maharashtra through its six regional offices and 57 Branches in the State.

The main business of the MSC Bank can be classified as direct financing for the District Central Cooperative Banks, Co-operative societies engaged in various fields like Sugar production, Marketing, Spinning Mills, various types of agriculture processing units; direct financing to some State level and National level co-operatives and refinancing through three tier system i.e. MSC Bank at apex level, DCC Banks at middle level and primary agriculture societies at grass root level.

The MSC Bank initiated the process of computerization of its operations in a phased manner starting in 1998-99.

At present the Bank has fully computerized environment with successfully running CBS. The Bank has a sophisticated Data Centre and DR site.

3. Tender Objective:

The objective of this Tender is to call responses from vendors for supply, installation, commissioning & implementation 30KVA Online UPS System (with 5 years warranty) at our Head Office.,Mumbai. Specification of UPS Should be as per **Annexure -I**

4. INSTRUCTIONS TO VENDOR:

4.1 QUALIFICATION CRITERIA (Eligibility of the Vendor)

- A. Vendor organization must have Indian Ownership registered under the Indian Companies Act 1956 / Partnership Act.
- B. The vendor should have a minimum of 10 (Ten) years' experience in the field of Hardware (UPS & Battery Supply and maintenance) Supply, Installation, Implementation and Support Business. **(Must attach company incorporation certificate).**
- C. The Annual Turnover (sales) of IT products of the vendor should be at least Rs. 1 Crores per year for last 3 years. **(A certificate from CA to be attached)**
- D. Must have installed minimum 50 UPS Systems. **(Work order copies)**

- E. The vendor should have sound financial condition and should be in profit for last three years. A copy of last three financial years audited balance sheet, Profit & Loss statement should be submitted along with the technical bid. (**A certificate from CA to be attached**)
- F. The vendor should have never been blacklisted / barred / disqualified by any regulator / Statutory Body and the bidder/firm is otherwise not involved in any such incident what so ever, where the job undertaken / performed and conducted has been questioned by any authority, which may lead to legal action. (**Self-declaration to that effect should be submitted along with the technical bid. On a later date if self-declaration is found to be void it may entail disqualification.**) **Annexure G**
- G. The list of support centres containing Office Address, Telephone Numbers and contact persons etc. shall be submitted.
- H. Please provide the names of the client banks with proof for the same. We shall consider other customers also but preference and weightage will be given to bank customers.
- I. MAF should be submitted by the vendor from the respected manufacturers. (**MAF form from the manufacturer**)
- J. Copies of vendor related documents
 - i. Vendor Registration Certificate of relevant authority.
 - ii. Sales Tax Registration Certificate, TAN No. /TIN No.
 - iii. GST Registration Number
 - iv. Audited Balance Sheet and Profit and Loss for past three years.
 - v. IT Returns of last Three years.

Vendor must comply with all above-mentioned criteria. Non-compliance of any of the criteria will entail rejection of the offer summarily. Photocopies of relevant documents / certificates should be submitted as proof in support of the claims made. MSC BANK reserves the right to verify /evaluate the claims made by the vendor independently. Any decision of MSC BANK in this regard shall be final, conclusive and binding on the vendor.

4.2 EVALUATION CRITERIA

The Eligibility Criteria would be evaluated first for the participating bidders. The bidders fulfilling eligibility criteria will be short listed for commercial evaluation.

4.3 COMMERCIAL EVALUATION

The Commercial Bid of short-listed-bidders, will be opened by the Bank, the date of which will be notified separately.

Bidder shall submit the price breakup in the format of commercial bid The Commercial Bid should contain price information only and to be submitted as per the format provided in **Annexure -E**

In this lowest bidder shall be allotted maximum 100 marks and accordingly other bidders will be allotted marks in proportion to the lowest bidder. L1 bidder will be selected as final bidder.

- A.** The offer should be submitted in two (2) separate envelopes and later in one common envelope. Likewise all sealed envelopes are to be put in one common outer envelope. The details thereof are as follows:

ENVELOPE-I (Eligibility Criteria): Annexure -D

- Bidder should submit qualifying criteria chart along with documentary evidence as mentioned in qualifying criteria as above.
- The following information is required on the envelope
 1. Bidders name and address
 2. "Eligibility Criteria" should be quoted on the envelope.

ENVELOPE-II (Commercial Offer): Annexure -E

- The Commercial Offer (CO) should give all relevant price information and should not contradict the TO in any manner.
- CO should be given strictly in the format given as **Annexure-E** of the Tender
- The following information is required on the envelope
 1. Bidders name and address
 2. "Commercial Bid for 30KVA Online UPS System" should be quoted on the envelope.

- B.** The Details such as Name, Address and Contact Numbers of the authorized person representing the vendor must be written on all the envelopes.

- i. Profile, Infrastructure of vendor / Partners, Establishment location – Branches, support and development centres etc.
- ii. Technical Documentation (Product Brochures, leaflets, manuals etc.).
- iii. Valid Bank Draft or deposit electronically in NEFT Account No 0002116900000003 (IFS Code – MSC10082002, title of account – "EMD for Purchase of IT Products") as EMD. (Must submit in technical bid only).
- iv. All Claims made by the vendor will have to be backed by documentary evidence. In case the same are found to be lacking in terms of the claims made, the vendor is liable to disqualification. MSC BANK may request the vendor to demonstrate all the technical functionalities and features (mentioned as 'compliant' in the vendor's technical bid) as per MSC BANK's discretion. Vendors who cannot show a feature or demonstrate functionality (mentioned as 'compliant' in the vendor's technical bid) will be disqualified

- A.** The Technical Bid submitted in response to this Tender Document along with the supporting material, will become the property of the Bank.

4.4 FORMAT FOR COMMERCIAL OFFER

- A. Rates should be quoted in Indian Rupees (INR) only.
- B. The taxes shall be quoted in a separate column as given in the **Annexure E**

4.5 GENERAL TERMS & CONDITIONS

- A. The tender documents cannot be resold and / or transferred / assigned. If the same is done, tender documents are liable to be summarily rejected by MSC BANK. Any decision of MSC BANK in this regard shall be final, conclusive and binding on the vendor.
- B. The products/services offered should strictly confirm to the specifications given in the product literature. The technology proposed/marked for withdrawal from the market or under quality testing should not be offered.
- C. If MSC BANK is not satisfied with technical specifications and the feasibility of the technical offers, the commercial offers of the respective vendor will not be opened. disqualified offers will not be taken up for further process.
- D. The price quoted by the vendor shall be exclusive of all taxes (tax details to be elaborated) and need to furnish concerned documents to MSC Bank while delivering the items.
- E. The price quoted shall inclusive of delivery (transportation) cost.
- F. The price quoted shall inclusive of 5 years warranty.
- G. In case of qualified bidders with lowest overall price quote, the Bank reserves the right to request the bidder to match the product wise lowest price of other vendors.
- H. Vendor should ensure efficient and effective rollout of the project as well as to ensure smooth operations of the complete system during the entire project life, the prospective vendor will be required to work in collaboration from the beginning of the project with the MSC Bank appointed Consultant.

5. EARNEST MONEY DEPOSIT

- i. Vendor shall furnish, as part of its bid, EMD of Rs 10,000/- (Rs Ten Thousand Only) in the form deposit electronically in NEFT Account No 0002116900000003 (IFS Code – MSCI0082002, title of account – “EMD for Purchase of IT Products”) as EMD.
- ii. Unsuccessful vendor’s EMD will be discharged within thirty (30) days from the Tender Award date.
- iii. No interest will be payable on EMD.
- iv. Tender made without paying EMD will be rejected. Any decision of MSC BANK in this regard shall be final, conclusive and binding on the vendor.
- v. **EMD may be forfeited:**

- If the vendor withdraws its bid during the period of bid validity.
- If vendor makes any statement or encloses any form which turns out to be false, incorrect and/or misleading at any time prior to signing of contract and/or conceals or suppresses material information; and / or ☐ In case of the successful vendor, if the vendor fails:
 - ✓ To sign the contract in the form and manner to the satisfaction of MSC Bank
 - ✓ To furnish performance security in the form and manner to the satisfaction of MSC Bank
- In case the successful vendor complies with the requirement mentioned above, EMD will be returned within 30 days of compliance thereof.

J. PRE BID vendor MEETING:

There will be a meeting with all the vendors, to address any queries in connection with the tender document. It is essential that all clarifications / queries be submitted to MSC BANK on the date specified for this purpose. The bidder shall pay tender fee before attending pre bid meeting.

K. PERIOD OF VALIDITY OF BID

- 1) **Validity Period:** Bids shall remain valid for Ninety (90) days after the date of bid opening prescribed by MSC BANK.
- 2) **Extension of Period of Validity:** In exceptional circumstances, the MSC BANK may solicit the vendor's consent to an extension of the validity period. The request and the response thereto shall be made in writing. Extension of validity period by the vendor should be unconditional and irrevocable. EMD provided shall also be suitably retained further. A vendor may refuse the request without forfeiting the EMD. A vendor granted the request, will not be permitted to modify its bid. The decision of MSCB

L. CLARIFICATION OF OFFERS/BIDS

To assist in the scrutiny, evaluation and comparison of offers/bids, the MSC BANK may, at its sole discretion, ask some or all vendor for clarification of their offer/bid wherever Required. The request for such clarifications and the response will necessarily be in writing and no change in the price or substance of the bid shall be sought, offered or permitted. Any decision of the MSC BANK in this regard shall be final, conclusive and binding on the vendor.

M. SIGNING OF THE BID

The bid shall be signed by a person or persons duly authorized by the vendor with signature duly attested. In the case of a body corporate, the bid shall be signed by the duly authorized officers and supported by internal corporate authorizations.

N. ERASURES OR ALTERATIONS

The offers/bids containing erasures or alterations will not be considered. There should be no hand-written material, corrections or alterations in the offer/bid. Correct technical information of the product being offered must be filled in. Filling up of the information using terms such as "OK", "accepted", "noted", "as given in brochure/manual" is not acceptable. MSC BANK may treat offers/bids not adhering to these guidelines as unacceptable. The bid form and the documents attached to it shall not be detached or removed one from the other

and no alteration (s) or mutilation (s) (other than filling in all the blank spaces) shall be made in any of the bid documents attached thereto. Any alterations or changes to the entries in the attached documents shall be made by a separate covering letter, in the absence of which it shall be rejected forthwith. Any decision in this regard by MSC BANK shall be final, conclusive and binding on the vendor.

O. COST OF PREPARATION & SUBMISSION OF BID

The vendor shall bear all costs for the preparation and submission of the bid. MSC BANK shall not be responsible or liable for reimbursing/compensating these costs, regardless of the conduct or outcome of the bidding process.

P. ARITHMETICAL ERRORS

MSC BANK reserves the right to adjust arithmetical or other errors in the bid, in the manner in which MSC BANK considers appropriate or deem fit. Any adjustments so made by MSC BANK shall be stated to the vendor, if MSC BANK makes an offer to accept his bid. The final decision as to any error manifest or otherwise shall be at the sole discretion of MSC BANK and be final, conclusive and binding on the vendor.

Q. LANGUAGE

The bid prepared by the vendor, as well as all correspondence and documents relating to the bid exchanged by the vendor and MSC BANK and supporting documents and printed literature shall be in English.

R. BID REJECTION CRITERIA

The bid(s) will be rejected in case of any one or more of the following conditions:

- i.** Bids are not substantive and not in strict compliance with the pro-forma given in this document.
- ii.** Bids are not made in compliance with the procedure mentioned in this document.
- iii.** Failure on part of the vendor to provide appropriate information as required in the bid proposal or any additional information as requested by the Bank including any supporting document.
- iv.** Incomplete or conditional bids or partly quoted bids or bids that do not fulfil all or any of the conditions as specified in this document.
- v.** The submission of more than one bid under different names by one vendor is not acceptable. If the same is found at any stage, all the bids by that vendor and related partners will be rejected.
- vi.** Material inconsistencies in the information submitted. **vii.** Misrepresentations in the bid proposal or any supporting documentation.
- viii.** Bid proposal received after the last date, time and submission mode specified in this document.
- ix.** Bids found in unsealed cover, unsigned bids, bids signed by unauthorized person and unsigned corrections in the bids.
- x.** Bids containing erasures or overwriting except as necessary to correct typographical errors made by the vendor, in which case such corrections shall be authenticated by the person or persons signing the bid.

- xi. Any threat or communication to the bank officials or Consultant for marketing of any vendor name

S. DISCLAIMERS AND EXCLUSIVE RIGHTS OF THE MSC BANK :

- 1) Any decision as to compliance of the terms and conditions of the tender document and on rejection of any tender document or any part thereof shall be at the sole discretion of MSC BANK and shall be final, conclusive and binding on the vendor.
- 2) At any time, up to the last date of receipt of Bids, the Bank may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective vendor, modify the Tender Document by an amendment. All such amendments shall be binding on the entire vendor. The bank shall inform such amendments to all the vendors only by e-mail on the PROVIDED Email ID by the vendor.

In order to afford prospective vendor reasonable time to take the amendment into account in preparing their Bids, the Bank may, at its discretion, extend the last date for the receipt of Bids and date of opening the bids which shall be conveyed to all the vendor only by e-mail on the PROVIDED Email ID by the vendor.

- 3) MSC BANK reserves the right to accept or reject in part or full any or all the offers without assigning any reasons thereof. Any decision of MSC BANK in this regard shall be final, conclusive and binding on the vendor.
- 4) MSC BANK reserves the right to re-issue the tender and or any part thereof without assigning any reason whatsoever, at the sole discretion of MSC BANK. Any decision in this regard shall be final, conclusive and binding on the vendor.
- 5) MSC Bank reserves the right to accept or reject any bid in part/full or annul the bidding process and reject all bids at any time prior to award of contract without assigning any reason, without thereby incurring any liability to the affected vendor(s) or any obligation to inform the affected vendor(s) of the ground for its action. Any decision of the Bank in this regard shall be final, conclusive and binding on the vendor.
- 6) MSC Bank reserve the right, not an obligation, to carry out the capability assessment of the vendor (with the help of outside agency, if required) and pre dispatch inspections at the cost of the vendor. The Bank's decision shall be final in this regard.
- 7) MSC Bank reserves a right to give minor deviations to any / the entire vendor in the techno-commercial specifications of bid. Any decision of the Bank in this regard shall be final and shall be binding on the vendor.
- 8) In case, any difference of opinion between vendor and the Bank about any term / clause / condition, the interpretation of the Bank shall be final and conclusive.
- 9) **RIGHT TO ALTER QUANTITIES:** The Bank reserves the right to issue Purchase Order in phases or to alter the quantities/brand/product specified in the offer. The Bank also reserves the right to delete one or more items from the list of items specified in offer. Any decision of the Bank in this regard shall be final, conclusive and binding on the vendor.

- 10) Repeat Order:** The MSC Bank reserves right to place a repeat order on the vendor under the same price, terms and conditions within a period of Twelve months from the date of acceptance and installation of hardware

6. SCOPE OF THE ENTIRE PROJECT

The Vendor has to submit his offer for supply, install and commissioning and maintain the 30KVA Online UPS System as per the specifications given separately for the MSC Bank, Head Office and branches of the MSC Bank at various locations on a comprehensive onsite warranty for initial 5 years.

LIST OF LOCATIONS / DESTINATION SITE / HARDWARE REQUIREMENT

Attached as Annexure - H

7. STEPS INVOLVED IN THE PROJECT

A. INITIATION:

The Bank's expected plan of action to handle the project includes

1. For Supply, Installation, Commissioning 30KVA Online UPS System, Warranty and Support
2. User Manual or Operation Manual supplied for Hardware / 30KVA UPS.

B. RESPONSIBILITIES OF SELECTED VENDOR

1. Vendor must provide details of the support to be given to the Bank. Vendor, in this respect is responsible for: Supply, Installation, Commissioning Cheque scanners.
2. Vendor shall maintain the infrastructure provided to the Bank for the implementation and operation of the project and allied services.

C. Warranty:

The offer must include a minimum comprehensive onsite warranty of 5 years from the date of installation and acceptance of the system by the MSC Bank.

Vendor shall be fully responsible for the manufacturer's warranty in respect of proper design, quality and workmanship of 30KVA UPS System. Vendor must warranty 30KVA UPS System against any manufacturing defects during the warranty period. During the warranty period vendor shall maintain the systems and repair / replace at the installed site, at no charge to the MSC Bank, all defective components.

Warranty should not become void if the MSC Bank buys any other supplemental hardware from a third party and installed it within these machines. However, the warranty will not apply to such third party hardware items installed by the MSC Bank.

E. MANUALS AND DOCUMENTS:

- a) The vendor should provide System Administration manuals, User/ Operational manuals and all related manuals which shall be used by Bank.
- b) All installation and configuration reports in desired formats, documents, diagrams etc are to be supplied before commissioning / installation of each equipment supplied.

F. TIME PERIOD FOR COMPLETION

- a) The time line for completion of the project shall be mutually decided with the selected vendor.
- b) The project will be deemed complete only when all the solutions and items as per the contract are delivered in good condition, installed, implemented along with the associated documentation and training provided to Bank's employees. After the successful installation/implementation of the UPS, a User Acceptance Test Report and Business User Test Report will be released by the Bank which is a precondition for the release of payment to the vendor.
- c) The delivery period would be 6 weeks from the date of PO.

G. SECURITY AND COMPLIANCES

- a) The vendor shall ensure that the entire IT infrastructure to be provided in response to this tender shall be in conformity with the requirements of applicable provisions of Information Technology Act, 2000 and related amendments to the act, Reserve Bank of India guidelines and other statutory and regulatory authorities.
- b) Vendor shall notify the Bank of any security violations & license requirement / action required from the Bank.
- c) Vendor shall agree not to share, leak, copy, reproduce, sell or damage or use the Bank's data to anywhere other than notifying Bank in writing having written approval from Bank Authority. In case of such experiences during the implementation or after the post implementation in future, the contract will be terminated with immediate effect by issuing notice in writing.

8. POST SELECTION INSTRUCTIONS AND TERMS & CONDITIONS

SCHEDULE OF PAYMENT

The generic payment schedule for the finalized vendor shall be as follows:

Part I:

1. 60% of the order value will be paid on Delivery of the Hardware.
2. 30% of the order value will be paid on completing successful installation and commissioning and acceptance of equipment's ordered. The MSC Bank will make this payment against the acceptance of the installations.
3. 10% will be paid against a performance bank guarantee (as per the format prescribed by the MSC Bank) for the Hardware value, valid for Five years warranty period.

TAXES AND DUTIES

The applicable taxes should be mentioned separately and shall have to be included separately in the bills by the vendor to whom tender may get awarded.

GST will be on Banks account on actuals.

Variation (+/-) in rate of tax if any will be on the Banks accounts.

PERFORMANCE GUARANTEE

The selected vendor shall furnish unconditional and irrevocable bank guarantee for 10% of the hardware order value, in favour of MSC BANK, from a scheduled commercial bank acceptable to MSC BANK towards due performance of the contract in accordance with the specifications and conditions of the bid document. Bank Guarantee should be as per format of MSCB, which will be share to successful bidder.

The vendor shall submit the above guarantee within one week from the effective date (the date of acceptance of the order). The contract performance guarantee shall be kept valid for Five years till the completion of the Guarantee/Warranty period. The guarantee/warranty should have additional claim period of three months after expiry of guarantee.

INSURANCE

The Bank will not pay for any insurance charges against loss or damage of whatsoever nature in respect of hardware, employee of the vendor or third party contract working for the vendor. The vendor shall be responsible for the same and expectation of providing required insurance is necessity whenever and wherever required.

FORCE MAJEURE DURING THE PENDENCY

Force Majeure is herein defined as any cause, which is beyond the control of the selected vendor or MSC BANK as the case may be which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the contract, such as:

1. Natural phenomenon, including but not limited to floods, droughts, earthquakes and epidemics
2. Acts of any government, including but not limited to war, declared or undeclared priorities, quarantines and embargos
3. Terrorist attack, public unrest in work area

Provided either party shall within 10 days from occurrence of such a cause, notify the other in writing of such causes. The vendor or MSC BANK shall not be liable for delay in performing his/her obligations resulting from any force majeure cause as referred to and/or defined above. Any delay beyond 30 days shall lead to termination of contract by parties and all obligations expressed quantitatively shall be calculated as on date of termination. Notwithstanding this, provisions relating to indemnity, confidentiality and dispute resolution mechanism survive termination of the contract.

TERMINATION OF CONTRACT

The Bank shall be entitled to terminate the agreement with the vendor at any time by giving 30 days (Thirty days) written notice in advance to the vendor.

EFFECT OF TERMINATION

- a. Vendor agrees that it shall not be relieved of its obligations under the reverse transition mechanism notwithstanding the termination of the assignment
- b. Vendor agrees that after completion of the term or upon earlier termination of the assignment the vendor shall, if required by the bank continue to provide maintenance services to the Bank at no less favourable terms than those contained in this tender

Ownership and Retention of Documents

- a. MSC BANK shall own the documents, prepared by or for the vendor arising out of or in connection with the Contract.
- b. Forthwith upon expiry or earlier termination of the Contract and at any other time on demand by MSC BANK, the vendor/ shall deliver to MSC BANK all documents provided by or originating from MSC BANK / Purchaser and all documents produced by or from or for the vendor in the course of performing the Service(s), unless otherwise directed in writing by MSC BANK at no additional cost.
- c. Vendor shall not, without the prior written consent of MSC BANK / Purchaser store, copy, distribute or retain any such Documents. Vendor shall preserve all documents provided by or originating from MSC BANK/ Purchaser and all documents produced by or from or for the vendor in the course of performing the Service(s) in accordance with the legal, statutory, regulatory obligations of MSC BANK/ Purchaser in this regard

Annexure – A

Offer Covering Letter

To,
The Maharashtra State Co-operative Bank Ltd (MSC BANK)
Sir Vithaldas Thackersey Memorial Building,
9 Maharashtra Chamber of Commerce Lane, fort,
Mumbai - 400 001.

Dear Sir,

Sub : Supply, Installation, Commissioning & Implementation of 30KVA Online UPS System.

We have examined the Tender and we offer for Supply, Installation, Commissioning & Implementation of 30KVA Online UPS System as per the terms and conditions and technical specifications spelt out, and in accordance with the schedule of prices indicated in the commercial bid and made part of this offer/bid.

We agree to abide by this offer till expiry of the period of validity of our offer and our offer shall remain binding upon us and may be accepted by MSC BANK any time before the expiry of that period.

We agree to abide by providing warrantee for Five years from the date of supply of hardware.

Until a formal contract is prepared and executed, this offer, together with MSC BANK's written acceptance thereof and MSC BANK's notification of award shall constitute a final, conclusive and binding contract between us.

We also certify that the information/data/particulars furnished in our bid are factually correct. We also accept that in the event of any information/data/particulars proving to be incorrect, MSC BANK will have the right to disqualify us from the bid.

We understand that MSC BANK may reject any or all of the offers without assigning any reason whatsoever. Any decision of MSC BANK in this regard shall be final, conclusive and binding on us.

The above arrangement is binding on our successors and assigns. We agree not to assign these provisions / presents without prior written approval of MSC BANK.

Yours faithfully,
(Name and Designation)
For and on behalf of _____

Pl. furnish the corporate authorization on letterhead.

Annexure – B

Details of the Vendor

Details filled in this form must be accompanied by sufficient documentary evidence, in order to verify the correctness of the information.

SR. NO	DETAILS OF THE COMPANY	RESPONSE
A	Name of Company	
B	Company Head Office and registered office address	
C	Telephone and Fax numbers	
D	Date of incorporation. Please enclose Company Registration Certificate.	
E	Ownership structure (e.g. Proprietorship, Partnership, Pvt. / Pub Ltd Company)	
F	Company Sales Tax Number, GST registration number, Please enclose supporting document.	
G	Company PAN & TIN number. Please enclose supporting document.	
H	Please enclose financial accounts (Profit and Loss account and Balance sheet for last three financial years).	
I	Quality Certification Please enclose copies of Quality Certificates (ISO 9000/9001 certification) if any.	
J	List of Support Centres with addresses and phone numbers	
K	Total strength of the Company. Bifurcation : <ul style="list-style-type: none"> • Installation Team • Maintenance Team • Support Team • And Other Teams 	

Bank Details

(To be included in Technical Bid Envelope)

1	Name of the Bank	
2	Address of the Bank	
3	Account Type and Number	
4	Contact Person	
5	Telephone No.	
6	Fax No	
7	e-mail	
8	Over Draft/CC/Other fund based Limit	
9	Bank Guarantee Limit	
10	Remarks, if any	

Corporate Authorization details.

Note: This statement has to be duly attested by the banker.

Signature:

Signature:

Name of the Authorized Person:

Name of the Authorized Person:

Designation:

Designation:

Vendor Seal

Banker Seal

All authorizations should be collected

QUALIFICATION CRITERIA

Sr. No.	Description	Compliance
A	Vendor organization must have Indian Ownership registered under the Indian Companies Act 1956 / Partnership Act	
B	The vendor should have a minimum of 10 (Ten) years' experience in the field of Hardware (UPS System) Supply, Installation, Implementation and Support Business. (Must attach company incorporation certificate).	
C	The Annual Turnover (sales) of IT products of the vendor should be at least Rs. 1 Crores per year for last 3 years. (A certificate from CA to be attached)	
D	Must have installed minimum 50 UPS Systems. (Work order copies)	
E	The vendor should have sound financial condition and should be in profit for last three years. A copy of last three financial years audited balance sheet, Profit & Loss statement should be submitted along with the technical bid. (A certificate from CA to be attached)	
F	The vendor should have never been blacklisted / barred / disqualified by any regulator / Statutory Body and the bidder/firm is otherwise not involved in any such incident what so ever, where the job undertaken / performed and conducted has been questioned by any authority, which may lead to legal action. (Self-declaration to that effect should be submitted along with the technical bid. On a later date if self-declaration is found to be void it may entail disqualification.) Annexure G	
G	The list of support centres containing Office Address, Telephone Numbers and contact persons etc. shall be submitted.	
H	Please provide the names of the client banks with proof for the same. We shall consider other customers also but preference and weightage will be given to bank customers.	
I	MAF should be submitted by the vendor from the respected manufacturers. (MAF form from the manufacturer)	
J	Copies of vendor related documents Vendor Registration Certificate of relevant authority. Sales Tax Registration Certificate, TAN No. /TIN No. GST Registration Number Audited Balance Sheet and Profit and Loss for past three years. IT Returns of last Three years.	

PROFORMA - COMMERCIAL BID

Bidder should fill the details of products supplied in below format.

Sr. No.	Item	Particulars (Configuration / Brand / Make Details)	QTY	Unit Rate Price in INR	Total Price Exclusive of All Taxes INR
1.	30KVA UPS System	30KVA Online UPS 360 VDC-3phase I/P to 1phase O/P	1		

**** Note: Taxes on each item (Do not mention only the applicable percentage of Tax, please mention the amount of Tax also. If require you may create additional columns and rows).**

GST will be on Banks account on actuals. Variation (+/-) in rate of tax if any will be on the Banks accounts.

Format of Power of Attorney for signing of bid

POWER OF ATTORNEY

(On Stamp Paper of relevant value)

Know all men by these presents, we _____ (name of the vendor / partnership firm and address of the registered office) do hereby appoint and authorize Mr. _____ (full name and residential address) who is presently employed with us and holding the position of _____ as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our proposal for Supply, Installation, Commissioning & Implementation of Computer Hardware, Laptops and Network Devices, Software in response to the RFP (Request for Proposal) by MSC BANK (hereinafter referred to as MSC BANK), including signing and submission of all documents and providing information/responses to MSC BANK in all matters in connection with our bid / offer.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Dated this _____ day of _____ 2022

For _____

(Signature)

(Name, Designation and Address)

Accepted

(Signature)

(Name, Title and Address of the Attorney)

Date:

Note:

1. To be executed by the all members in case of a Consortium.
2. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants and when it is so required the same should be under common seal affixed in accordance with the required procedure.
3. Also, wherever required, the vendor should submit for verification the extract of the charter documents and documents such as a resolution/power of attorney in favor of the Person executing this Power of Attorney for the delegation of power hereunder on behalf of the vendor.

4. In case the Application is signed by an authorized Director / Partner or Proprietor of the Applicant, a certified copy of the appropriate resolution / document conveying such authority may be enclosed in lieu of the Power of Attorney.

Undertaking

It is certified that the information furnished here in and as per the document submitted is true and accurate and nothing has been concealed or tampered with. We have gone through all the conditions of bid and are liable to any punitive action for furnishing false information / documents.

It is also certified that our company, supplier, Business Partner or Manufacturer is/are not blacklisted by any Government or Non-Government Agencies.

Dated this _____ day of _____ 2022

Signature

(Vendor Seal)

In the capacity of

Duly authorized to sign bids for and on behalf of:

Annexure – H

List of Locations

Sr. No.	Location	Address	Requirement in Nos.
1	Head Office	9, Maharashtra Chamber of Commerce Lane, Fort, Mumbai - 400 001.	1
	Total		1

Specifications of UPS

Sr. No.	Parameters	Technical Specifications	Complied / Not Complied
A	UPS Make /Model	Must to Specified	
B	Rating Capacity with	360VDC	
		-3phase I/P to 1Phase O/P	
	UPS Warranty	Five years	
C	Technology	Microprocessor Controlled DSP Technology, Switching, Double Conversion, IGBT Device, High Efficiency, LCD Display, Compact Design UPS system.	
D	Generator	Generator compatibility required	
E	Isolation Transformer	*Inbuilt True Galvanic Isolation Transformer required.	
		External not acceptable	
F	Input		
1	Power Factor	>0.97 (With filter)	
2	Phase	3phase 4wire and ground	
3	Operating Voltage Range	380VAC +/-20% (3Ph+N+PE)	
4	Operating Frequency Range	45/65 Hz	
5	Rectifier	3phase –6pulses -IGBT Based rectifier	
6	Power walk-in	10Sec	
7	Current THD	Less than 30%(without filter) & Less than 8%(with input filter) @ full load	
G	OUT PUT		
1	Phase	1phase 2wire and ground	
2	Wave form	Sine Wave	
3	Crest Factor	03:01	
4	Rated Voltage	415VAC	

5	Efficiency	96%	
6	Transient Response	+/-5%, 10ms	
7	Frequency	50Hz	
8	Frequency Stability	+/-0.05%	
9	Out Put Power factor	0.8	
10	Total Harmonic Distortion (THD)	Less than 1.5% (liner load)	
11	Short Circuit current	Short current for 0.1s (200% current)	
12	Over load capacity	110%/125%/150% rated current 300min/10min/1min	
H	BYPASS		
1	Type	Including Static Bypass Switch	
2	Input Phase	3phase 4wire and ground	
I	SYSTEM		
1	Communication interface	RS232(SNMP , Modem optional)	
2	Running /Operating Temperature	0-40 degree Celsius	
3	Relative humidity	Less than 95% (without condensing)	
4	Noise level	< 55db	
5	Inverter efficiency	Better than 96%	
6	Storage temperature	-25 ° - 55°C	
7	Humidity range	0-95% (non-condensing)	
J	TRANSFER TIME	0 ms (Line mode →battery mode)	
K	PROTECTION	Out put over voltage	
		Output Overload, The same shall be effective only for the normal continuous operation.	
		Output Short Circuit.	
		Battery under – Voltage	
		Forced Air Cooling to protect electronic other components from oveheating.	
L	INDICATIONS	Mains charge ON	

		Inverter ON.	
		System over-load	
		Battery under voltage	
		Output under/over Voltage	
M	Input phase sequence	(a) Auto correction	
N	Distortion	(a) Total Harmonic distortion less than 2% for linear load	
		(b) Total harmonic distortion less than 5% for non –linear load	
O	Alarms	a) NMains Fail (Musical Alarm)	
		b) Battery Low warning (Musical Alarm)	

**** End of Document ****