

**Rs.300/-**

**THE MAHARASHTRA STATE CO-OP.BANK LTD.,**  
**MUMBAI**

(Incorporating The Vidarbha Cooperative Bank Limited)

**REGIONAL OFFICE, PUNE.**

915/2, Shivajinagar, Dr.Sule Road, Pune 411 004.

www.msobank.com

**TENDER FORM FOR  
SECURITY SERVICE  
CONTRACT**

Of

**Sharad Shetkari Sahakari Soot Girni Ltd,**

**Nannaj, Taluka- North Solapur,**

**Dist. Solapur - 413 222.**

**Maharashtra.**

Advertisement 'Daily Punyanagri' (Pune & Solapur Editions)

Release Dt. 02.08.2018

(To be provided on the letter head of the Bidder)

## TENDER FORM

“TECHNICAL BID”

Sr.No	Security Agency / Firm / Agency / Company Information	Details
1	Name of the Firm/Company	:-
2	Status of the firm(Whether Public Ltd., Co/ Private Ltd. Co./Partnership Firm/ Proprietorship Firm	:-
3	Address	:-
4	Telephone	:-
5	Fax Nos./E-mail / Website	:-
6	Date of Establishment	:-
7	Company Registration Date & No.	:-
8	PAN Number	:-
9	GST Registration No.	
10	Provident Fund Registration No.	:-
11	ESIC Registration No.	:-
12	Permanent Account No. of Income Tax Furnish copies of Income Tax Clearance Certificate	:-
13	Shop Act. Reg, No.	:-
14	Clients List with Tel. No.	:-
15	EMD Details	

I / We hereby confirm that there is no legal dispute / any legal matter relating to my /our firm /company, pending with any Honorable Court of Law. I/We have read all the terms & conditions & are accepted by me/us.

**Note:** - Please ensure that all columns are filled with relevant details and no column should be left blank. In the absence of any of the required information the Bid of the Service Provider is liable to be rejected. All relevant supporting documents should be enclosed in respect of each description of information.

Signature:-

Name of the Signature:-

Seal of the Firm/Company:-

Date:-

Place:-

( To be provided on the letterhead of the Bidder)  
Financial Bid

Date:-  
Place:-

Sir,

**Sub: - Financial Bid for providing 10 Security Guards at -  
1) Sharad Shetkari Sahakari Soot Girni Ltd, Nannaj,  
Taluka –North Solapur, Dist.- Solapur-413 222**

We, the undersigned Bidder, submit the following, as our Financial Bid. Charges, Fees for the above Work, as mentioned in the tender, shall be as under-

Sr. No	Nature of Work	Charges for 10 security Guards	GST/Tax Details	Rate of Tax	Tax amount	Total charges for 10 Security Guard
1.	<b>For providing 10 Security Guards</b>					
	<b>Total</b>					

Prices are firm and the rates of taxes indicated above are as per prevailing rates. The variation in taxes will be to clients account. We confirm that the Financial Bid include all costs.

1. We confirm that the Financial Bid conforms to all the terms and conditions stipulated in the tender notice. We would be solely responsible for any errors or omissions in our Financial Bid.
2. We confirm that our Financial Bid is FINAL in all respects and contains NO conditions.

Thanking You,

Yours Sincerely,

For and on behalf of :- ( Name of the Bidding Security Agency & Seal)  
Signature :- ( Authorized Representative & Signatory)  
Name of the Person :-  
Designation :-

## TERMS & CONDITION

1. The Service Provider/s should be a Proprietorship Firm / Partnership Firm/ Pvt. Ltd. Company / Public Ltd. Company and should have proper Office Address with Gumasta License.
2. The Service Provider/s should have at least two years' experience.
3. The Service Provider/s should submit Balance Sheet for last two financial years (Enclose Certificate) & should be in profit.
4. The Service Provider should submit an undertaking declaring that there is no legal dispute / any legal matter relating to the service, pending with any Honorable Court of Law.
5. The Security Guards shall be in proper uniform, supplied by the Service Provider and shall be in possession of the Identity Card (with photo) issued by the Service Provider on all working days.
6. The Service Provider should have permission from The Police Commissioner/ Labor Commissioner to engage in the business of private security agency.
7. In case of any deficiency in security service at **Soot Girni Site**, the Bank will be entitled to levy damages as deemed fit or get the work done from any other person / agency and recover the cost with penalty from the service provider/s. The Bank's decision in the matter will be final and binding upon the Service Provider.
8. The Service Provider shall be required to maintain a register of attendance of Security Guards deployed at **Soot Girni Site**. The Service Provider should also have adequate Security Guards and Backup plan to cater to leave / absence of Security Guards deployed.
9. The bill for the complete month with ESIC, PF, and GST Challan copy should be submitted to the Bank latest by 7<sup>th</sup> of the following month.
10. Period of Contract: - Service Provider should submit the quotation for 1 year.
11. Depending on the Bank's requirements, the Bank may ask the Service Provider to Increase / Decrease number of Security Guards or discontinue any existing service or add new services for which payment of charges, if any will be decided accordingly with mutual consent & in writing.
12. The Service Provider shall be required to enter into an agreement with the Bank.
13. The Service Provider shall be responsible for the payment of all salaries, wages, allowances, emoluments and such other amounts including Bonus, Refreshments, Compensation, Provident fund, Gratuity etc. as may be required to be paid to the staff / Security Guards engaged by the Service

Provider under any law or statutory rules or regulations for the time being in force and applicable to the Security Guards and the Service Provider shall discharge all the liability promptly.

14. The Service Provider shall have record of the Security Guards deployed by him with their contact details such as photograph, address and contact number. This must be made available to the Bank as and when required.
15. The Bank reserves the right to reject any or all of the tenders without assigning any reason.
16. The Service Provider submitting Tender quotation has to submit EMD of **Rs.10000/-** payable through DD of any Nationalized / Scheduled Bank Favoring “The Maharashtra State Co-op. Bank Ltd. Mumbai” payable at Pune. Demand Draft of EMD should be enclosed with the Technical Bid. Technical Bid without the EMD Demand Draft will be liable to be rejected. The Demand Draft of EMD deposited with tender will be treated as under :-
  - a. The EMD of that Service Provider/s whose bid will be found successful and awarded contract will be retained by the Bank for the continuance of the contract.
  - b. The EMD of the bidders, whose bid will be found unsuccessful, will be returned without any interest within one month of the process.
  - c. EMD of Contractor will be forfeited who rejects the ordered work and will be black listed for next two years.
17. Incomplete tenders will be rejected.
18. The tender shall be sealed in an outer envelope and marked. TENDER for SECURITY GUARD SERVICES for **Sharad Shetkari Sahakari Soot Girni Ltd, Nannaj, Taluka –North Solapur, Dist. Solapur-413 222** with address / contact details of the party. This will contain the following -
  - a. Technical Bid – a separate envelope inside, marked as “Technical Bid”
  - b. Financial Bid – a separate envelope inside, marked as “Financial Bid”
19. The Tender document can be obtained from 02.08.2018 to 16.08.2018 on any working day ( excluding Bank Holidays ) between 11.00 am to 5.00 pm at our Regional Office Pune, Add - 915/2, Dr. Sule Path, Shivajinagar, Pune – 411 004.  
Phone No- 020 25654497, 25654905.
20. Last date of submission of Tender is on or before 18.08.2018 between 11.00am to 05.00pm

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