

The Maharashtra State Co-operative Bank Ltd., Mumbai
(Incorporating The Vidarbha Co-Operative Bank Ltd)
(Scheduled Bank)

TENDER NOTICE

We invited sealed quotation from authorised **Armed Guard and Security Guards Services** for 3 years contract to provide **01 Armed Guard and 02 Security Guards** at our Nanded Branch. Interested Service providers may submit their separate quotation as per the below mentioned procedure and schedule.

Tender forms are available on the following address from date 16/02/2017 to 08/03/2017 during office hours i.e. **11.00 am to 5.00 pm (Monday to Saturday)** except Sunday & Bank Holiday.

- A. The tender shall be in two bid system. The tender should be submitted to Manager, Regional Office, Nanded, The Maharashtra State Cooperative Bank Ltd., Regional Office, Nanded During office hours i.e. **11.00 to 5.00 pm. (Monday to Saturday)** between 16/02/2017 to 08/03/2017
- B. The tender form fee shall be Rs.500/- (Non-Refundable) payable through Demand Draft of any Nationalised Bank favouring "**The Maharashtra State Co.Op. Bank Ltd., Mumbai**" or by NEFT: IFSC –SBHY0020049 A/c. No. 52068558358 before submission of the tender.
- C. The Bidder shall submit Bid Security for an amount of Rs.10,000/- (Rupees Ten Thousand only) through Demand Draft of any Nationalised Bank favouring "**The Maharashtra State Co.Op. Bank Ltd., Mumbai**" or by NEFT: IFSC –SBHY0020049 A/c. No. 52068558358 before submission of the tender.
- D. The Bid Security of Qualified Responsive Bidders who are unsuccessful and Bidder(s) who have not pre-qualified as per this tender will be returned after opening of the Financial Bid. However, the Bid Security of the Bidder having second highest Techno-Financial Score shall be retained till signing of the Agreement with the Successful Bidder.

- E. The Bid would include all the information as provided in the Contents of Bid in tender Document.
- F. The tender shall be sealed in an outer Two separate envelope and marked. **TENDER for 01 ARMED GURAD and 02 SECURITY GUARDS SERVICES** with address / contract details of the party.
- a. Technical Bid – inside the envelope marked as “**Technical Bid**”
 - b. Financial Bid - inside the envelope marked as “**Financial Bid**” (**Gun Man**)
 - c. Financial Bid - inside the envelope marked as “**Financial Bid**” (**Security Guards**)
- G. The **Technical Bids** will be opened on 09/03/2017 at 3.00pm and the **Commercial Bid** will be opened at 4.00 pm, of only those who would qualify in terms & conditions of Technical Bid, at below address in presence of representatives of authorised tender at the time of opening of bids. Representative of tender should bring an authority letter in this regards with his identification.
- H. Please feel free & get clarification of any doubts, if you have, from the following authority for details please on following address.

Address

Manager,
Regional Office, Nanded.
The Maharashtra State Co-operative Bank Ltd. Mumbai
P.B.No.15, Plot No.180, Vasant Nagar,
Near Sharda Nagar Bus Stop,
Nanded -431602,
Tel.(02462) 284919,
Fax (02462) 285066.

TENDER FORM
"TECHNICAL BID"

Sr. No	Description of the Information	Details
1	Name of the Firm / Company	:-
2	Status of the firm (Whether Public Ltd., Co. / Private Ltd., Co./ Partnership Firm / Proprietorship Firm	:-
3	Address	:-
4	Telephone	:-
5	Fax Nos./ Email	:-
6	Date of Establishment	:-
7	Date of Registration	:-
8	PAN Number	:-
9	Service Tax Number	:-
10	Provident Fund Registration No.	:-
11	ESIC Registration No.	
12	Permanent Account No. of Income Tax Furnish copies of Income Tax Clearance Certificate	

I / We hereby confirm that there is no legal dispute / any legal matter relation to my / our firm / company, pending with any Honourable Court of Law. I read all the terms & condition & are accepted by me.

Note:- Please ensure that all columns are filled with relevant details and no column should be left blank. In the absence of any of the required information the Bid of the Service Provider is liable to be reject, all relevant supporting documents should be enclosed in respect of each description of information.

Signature:-

Name of the Signatory:-

Seal of the Firm / Company:-

Date :-

Place :-

TERMS & CONDITION

1. The Service Provider/s should be a proprietorship Firm / Partnership Firm / Pvt. Ltd. Company / Public Ltd., Company and should have proper Office Address with Gumastha Licence.
2. The Service Provider/s should have at least three years' experience.
3. The Service Provider/s should submit Balance Sheet for last two financial years (Enclose Certificate) & should in profit.
4. The Service Provider should submit an undertaking declaring that there is no legal dispute / any legal matter relating to the service, pending with any Honourable Court of Law.
5. The Armed Guard and Security Guards shall be in uniform, supplied by the Service Provider and shall be in possession of the identity Card issued by the Service Provider/s on all working day. The armed guard should have proper licence from concern authority and the copy of which should be submitted to Bank.
6. The Service Provider having permission from Police Commissioner to engage in the business of private security agencies as well as Company / Agencies has its own guns & Licence, No retainer should be entertained.
7. In case of any deficiency in service, the Bank will be entitled to levy damages as deemed fit or get the work done from any other person and recover the cost with penalty. The Bank's decision in the matter will be final and binding upon the Service Provider.
8. The Service Provider/s shall be required to maintain a register of attendance of personnel deployed at various sites. The Service Provider should also have adequate service personnel and Back-up plan to cater to leave absence of Service Personnel deployed.
9. The bill for the complete month should be submitted to the Bank latest by 7th of the following month.
10. The Service Provider shall indicate all deductions, statutory and otherwise.
11. The Service Provider shall comply with the Payment of wages and benefits as per Minimum Wages Act. applicable in the State of Maharashtra for this category of personnel.

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12. Depending on the Bank's requirements the Bank may ask the Service Provider to increase / decrease number or service personnel or discontinue any existing service or add new services for which payment of charges. If any will be decided accordingly with mutual consent & in writing.
13. Period of Contract:- Contractor should submit the quotation for 3 years.
14. Jurisdiction of Dispute Redressel:- All disputes are subject to Mumbai jurisdiction area.
15. The Service Provider shall be required to enter into an agreement with the Bank.
16. Service Provider shall have record of the personnel deployed by him with their contact details such as photograph, address and contact No. This must be made available to the Bank as and when required.
17. The Service Provider submitting quotation has to submit EMD of Rs.10,000/- payable through DD of any Nationalised Bank Favouring "The Maharashtra State Co-Op. bank Ltd." payable at Nanded. Demand Draft of EMD should be enclosed with the Technical Bid supported by EMD will be liable to be rejected. The Demand Draft of EMD deposited with tender will be treated as under:-
 1. The EMD of those Service Provider/s whose bid will be found successful and awarded contract will be retained by the Bank for the continuance of the contract.
 2. The EMD of the bidders, whose bid will be found unsuccessful will be returned without any interest within one month of the process.
 3. EMD of contractor will be forfeited who rejects the ordered work and will be black listed for next three years.
18. The Bank reserves the right to reject any or all the tender/s without assigning any reason.

FINANCIAL PROPOSAL FOR GUN MAN
(To be provided on the letterhead of the Bidder)

Date:

Place:

The Maharashtra State Co-operative Bank Ltd., Mumbai.

(Incorporating the Vidarbha Co-op, Bank Ltd)

Scheduled Bank

Sir, VithaldasThackersey Memorial Building,
9, Maharashtra Chamber of Commerce Lane,
Fort, Mumbai -400001

Ph. +91-22- 2287 6015-20,

Fax- +91-22-2283 0829

Regional Office, Nanded.

P.B.No.15,Plot No.180,

Vasant Nagar,

NearSharda Nagar Bus Stop,

Nanded-431602

Sir,

**Sub: Commercial Proposal for providing Gun Man to our
Nanded Branch, Nanded.**

We the undersigned Bidder, submit the following as our **Financial Proposal**.
Fee for the above Work as mentioned in the tender shall be as under.

Sr. No.	Nature of work	Price (Per Guard)	Tax details	Rate of Tax	Tax amount	Total (price + tax)
1	For providing Gun Man Security to 01 Nanded Branch, Nanded					
Total						

Prices are firm and the rate of taxes indicated above are as per prevailing rates. The variation of in taxes will be to clients account. We confirm that the financial proposal include all cost.

1. We confirm that the **Financial Proposal** conforms to all the terms and conditions stipulated in the tender notice. We would be solely responsible for any errors or omissions in our Financial Proposal.
2. We confirm that our **Financial Proposal** is **FINAL** in all respects and contains NO conditions.

Thanking You,

Yours Sincerely,

For and on behalf of: (name of the Bidding Security Agency & Seal)

Signature : (Authorised Representative & Signatory)

Name of the Person:

Designation :

FINANCIAL PROPOSAL FOR SECURITY GUARDS

(To be provided on the letterhead of the Bidder)

Date:

Place:

The Maharashtra State Co-operative Bank Ltd., Mumbai.

(Incorporating the Vidarbha Co-op, Bank Ltd)

Scheduled Bank

Sir, VithaldasThackersey Memorial Building,
9, Maharashtra Chamber of Commerce Lane,

Fort, Mumbai -400001

Ph. +91-22- 2287 6015-20,

Fax- +91-22-2283 0829

Regional Office,Nanded

P.B.No.15, Plot No.180,

Vasant Nagar,

NearSharda Nagar

Bus Stop,

Nanded-431602.

Sir,

Sub: Commercial Proposal for providing 02 Security Guards to ourNanded Branch, Nanded.

We the undersigned Bidder, submit the following as our **Financial Proposal**.
Fee for the above Work as mentioned in the tender shall be as under.

Sr. No.	Nature of work	Price (Per Guard)	Tax details	Rate of Tax	Tax amount	Total (price + tax)
1	For providing Security Guards 02 Nanded Branch, Nanded					
Total						

Prices are firm and the rate of taxes indicated above are as per prevailing rates. The variation of in taxes will be to clients account. We confirm that the financial proposal include all cost.

3. We confirm that the **Financial Proposal** conforms to all the terms and conditions stipulated in the tender notice. We would be solely responsible for any errors or omissions in our Financial Proposal.
4. We confirm that our **Financial Proposal** is **FINAL** in all respects and contains NO conditions.

Thanking You,

Yours Sincerely,

For and on behalf of: (name of the Bidding Security Agency & Seal)

Signature : (Authorised Representative & Signatory)

Name of the Person:

Designation :

The Maharashtra State Co-operative Bank Ltd., Mumbai
(Incorporating The Vidarbha Co-Operative Bank Ltd)
(Scheduled Bank)

TENDER NOTICE

Sealed tenders are invited from authorized service providers to provide **01 Gun man and 02 Security Guards** at our Nanded Branch, Nanded. Last date of Bid Submission is 08/03/2017 Interested bidders are requested to visit our web site: **www.msrbank.com** for further details.

Place : Mumbai

Sd/-

Date : 16/02/2017 Pramod Karnad

Managing Director

दिमहाराष्ट्र राज्य सहकारीबँकलि., मुंबई

(दिविदर्भको-ऑप. बँकलि., सम्मिलित)

शेड्युल्ड बँक

निविदासुचना

आमच्या बँकेच्या नांदेड शाखेच्यासुरक्षेसाठी०१बंदुकधारीआर्मगार्ड व ०२ दंडूकधारीसुरक्षारक्षकांची आवश्यकता आहे. त्यासाठी परवानाधारकएजन्सीजकडूनसिलबंदनिविदामागवितआहोत. निविदासादर करावयाची अंतिमतारीख०८/०३/२०१७आहे. इच्छुकनिविदाधारकांनीअधिकमाहितीसाठीआमचे www.msccbank.com यासंकेतस्थळावरसंपर्कसाधावा.

सही/-

प्रमोदकर्नाड

व्यवस्थापकीय संचालक

स्थळ : मुंबई

दिनांक : १६/०२/२०१७

