

THE MAHARASHTRA STATE CO-OP. BANK LTD., MUMBAI
(Incorporating the Vidarbha Co-op. Bank Ltd.)

Scheduled Bank

Sir Vitthal Das Thackersey Memorial Building,
9, Maharashtra Chamber of Commerce Lane,
Fort, Mumbai - 400 001.

TENDER NOTICE

We invite sealed quotations for sale of old paper scrap for the period i.e. from **01.05.2017 to 30.04.2018** from the following location i.e. Head Office, Bennet House, Guest House, Y. C. P. Centre, Vashi Administrative Office, Navi Mumbai., Printing & Stationery Dept., Oricon House, Mumbai.

Your quotation should reach at the following address on or before 22.03.2017 during office hours 11.00 a.m. to 5.00 p.m. in the given format and accomplished of following terms & condition. Quotation should be in two bid format i.e. Technical bid & Commercial bid and same should be mentioned on respective envelope.

Address:-

The Joint Manager,
General Administration Dept.,
The Maharashtra State Co-op. Bank Ltd.,
Sir, Vitthal Das Thackersey Memorial Building,
9, Maharashtra Chamber of Commerce Lane,
Fort, Mumbai-400 001.

Phone No. 022-22800592 / 562

General Terms & Conditions :-

- 1) Any complaint or unsatisfactory work will be liable for the termination of contract without any intimation.
- 2) Collection of wastage paper should be on daily basis from the mentioned premises.
- 3) Following are the compulsions while carrying out the wastage paper collection from the banks any or all premises.
 - a) Penalty of Rs.20/- will be imposed on daily basis on the failure of collection of scrap.
 - b) Care should be taken to avoid the collection & disposal of the important documents of the bank.
 - c) Scrap and old paper of the bank to be sold only to the paper pulp company and same should be agreed legally on the stamp paper of Rs.200/-.
 - d) Any misuse of banks document by contractor will be liable for prosecution.
 - e) Daily news paper scrap should be collected from various premises every 15 days by weighing in presence of concern officer. and the amount of said daily news paper scrap should be deposited in the bank immediately by D.D. or Cash.
 - f) Interest free security Deposit of Rs.10,000/- should deposited in the bank for the period of 01.05.2017 to 30.04.2018.
 - g) Required permissions should be taken from concern dept. while collecting the scrap.
 - h) Rates should be inclusive of all taxes.
 - i) Rights to accept or reject any or all tenders with out giving any reason are reserved with the bank.
 - j) Last Date of Submission on 22.03.2017.
" Quotation for Wastage & Raddi Paper" should be mentioned on the envelope."
- 4) Required menu & rates will be approved by the bank and will remain constant for contract period.

Technical Bid :-

1. Name of Company
2. Address & Telephone No.
3. PAN Number
4. VAT Number
5. License of business
(shop & Est. License)

Seal & Sign. with Rubber Stamp

Commercial Bid :-

Sr. No.	Particulars	Rate / Kg. (inclusive of all Taxes)
1	English News Paper	
2	Marathi News Paper	
3	Voucher bunch	
4	files paper	
5	Rough Blocks	
6	Cash Book	
7	Old Ledgers	
8	Annual Reports	
9	Old Card Boards	
10	Computer Sheet (Printed)	
11	Computer Sheet (Blank)	
12	Coloured Paper	
13	Threaded Paper (Printed)	
14	Threaded Paper (Blank)	
15	Daily Garbage per month	

B) Interest free security Deposit of Rs.10,000/-

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