

## **REQUEST FOR PROPOSAL OF COMPUTER RIBBON AND INKJET**

1. **SEALED ENVELOPE CONTAINING COMPLETED RFP DOCUMENT SHOULD BE SUBSCRIBED "RFP" FOR COMPUTER RIBBON AND INKJET IN TWO BID SYSTEM (TECHNICAL AND FINANCIAL)**
2. **COST OF RFP FORM** :- Rs.200/- only + G.S.T.18%  
:- If downloaded from website tenderer should submit D.D. of Rs.236/- in name of The Maharashtra State Co-op. Bank Ltd., Payable at Mumbai with Technical Bid.
3. **LAST DATE FOR SUBMISSION OF RFP FORM** :- Date-26.03.2018 Upto 5.00 P.M.
4. **PERIOD FOR SUPPLY** :- To be supplied within ONE OR TWO days from the date of order placed as per requirement.
5. **SEALED ENVELOPS BE ADDRESSED TO** :- **The Joint Manager,**  
(General Administration), **3<sup>rd</sup> floor,**  
The Maharashtra State Co-op. Bank Ltd.,  
Sir, Vithaldas Thackersey Memorial Building,  
9, Maharashtra Chamber of Commerce Lane,  
**Fort, Mumbai - 400 001.**  
**Phone No. 022 - 22800592 / 022-22886042**

### **TERMS AND CONDITIONS :-**

- 1) Bid should be submitted separately in two bid system i.e. Technical & Commercial Purpose
- 2) The Suppliers who provides maximum items from the given list at the lowest Price will have more chance for getting the **RFP**
- 3) Rates quoted will be valid till **31.03.2019.**
- 4) Material have to be supplied as per order of the Bank.
- 5) No advance will be paid.
- 6) Payment: After submission of proper invoice with valid delivery challans.
- 7) Quotation should be inclusive of all taxes & lavies if any.
- 8) "**Quotation for Supply, of Computer Ribbon & Inkjet pass book printer Ribbon**" should be mentioned on the envelopes.
- 9) No enhanced rate will be permissible of any reason.

- 10) The delivery should be free of any transport charges which is to be given at Oricon House, as well as all Branches in Mumbai, Head Office & Administrative office, Vashi, Navi Mumbai under previous intimation to this office.
- 11) Bidders should submit Rs.5,000/- as E.M.D. by D.D./ P.O. / Cheque in favour of The Maharashtra State Co-op. Bank Ltd.,
- 12) The delivery of articles must be made within one or two days from the date of order placed.
- 13) If quotation is approved and final order is placed with the supplier, he has to accept the same and will not be cancelled in any circumstances.
- 14) If the order placed and supplier refuses to supply the articles he has to pay the loss or damages which may be incurred by us reason of such refusal should be given.
- 15) To accept or reject any or all the tenders without giving any reason is reserved with the bank.

I have read the terms and conditions in this regard and I / We accept the same.

**(Signature of the supplier with seal)**

**TECHNICAL BID :-**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Remark</b>
1	Name and Address of the RFP's with contact Tel. No.	
2	Contact Person Name  Mobile No.  E-Mail Address	
3	PAN No. / G.S.T. No.	
4	The RFP's are required to present documents regarding experience in carrying out similar job along with the RFP.	
5	Company profile.	
6	Details of similar work done.	
7	Client list of Mumbai, Thane jurisdictions.	
8	Copy of Necessary license of Business.	
9	D.D.in favour of " <b>The Maharashtra State Co-op. Bank Ltd.,</b> " of <b>Rs.5000/-</b> Payable at Mumbai.	

**(Signature of the supplier with seal)**

**COMMERCIAL BID :-**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Original Ribbon &amp; Cartridges (New) Amt. Rs.</b>	<b>Refilling Amt. Rs.</b>
1	LQ - 300 + (80 COL)		
2	Inkjet Printer H.P. 4268		
3	Inkjet Printer H.P. 4168		
4	Lesar Jet Printer H.P. 1020/1022		
5	Lipi Printer -6312- Line Printer Black		
6	Lipi Printer-6306- Line Printer		
7	T.V.S. MPS-345 (132 COL)		
8	Wipro LQ-1040 (132 COL)		
9	Wipro LQ- 1050 (132 COL)		
10	Wipro - 800 (132COL)		
11	Epson DFX- 5000/8000		
12	Pass Book Printer alivatt P.R.2-C 62000		
13	H.P.Desk <b>JET Printer 840-810-C</b> (Black)		
14	L.Q. 21-70		
15	L.Q. 218		
16	H.P. Laser Jet- 1150 Toner 4550(Black)		
17	Web –L.Q.DST-5235		
18	Epson – L.Q.1150, II		
19	Epson- LQ. 300 + II		
20	Passbook Printer- Epson–PLQ 20		
21	Laser Jet – H.P.-P1600 DX # CE749A + 44391E		
22	Canon – B.P. 2900		
23	Canon -3108		
24	Samsung 4521 F		
25	912 Toner		
26	Inkjet Printer 4168		
27	303 Canno Toner		
28	78A H. P. Toner		
29	36A H. P. Toner		
30	4521 Samsang Toner		

<b>31</b>	108 Samsang Toner		
<b>32</b>	Samsang Expres M-2826 ND		
<b>33</b>	Printronix P 8005 Liner Printer		
<b>34</b>	Epson LQ-310 - 80 Column Printer (Dot Matrix)		
<b>35</b>	Epson LQ -1310 Liner Printer (Dot Matrix)		
<b>36</b>	Epson LQ -20 Passbook Printer (Dot Matrix)		
<b>37</b>	New Drum Roller		
<b>38</b>	New Drum Blet		
<b>39</b>	New Fisher		
<b>40</b>	EPSON DLQ 3500		

**(Signature of the supplier with Seal)**